## How to View Your Textbook Information in SIS

## Below are instructions for how to find details about your course:

1. Go to sis.westcliff.edu and log in to your account.

\*Remember that your username is your student ID number (lowercase letter in front!). If you have forgotten your password, please email your Student Rep right away so that it can be reset for you.

2. Once logged in, go to "Courses" either in the center of your homepage or from the options that run across the top of the webpage. See screenshot below:

/ESTCLIFF UNIVERSITY		©2009-17 AMPEDUCATOR INC + TOS + PRIVAC
Profile Courses Attendance Hours	Account	🛔 Westcliff Student  9
Agenda	Courses	Announcements
<b>Today (0)</b> Next 7 Days (2)	BUS 500 Organizational Leadership	Image: Image of the second
You have no events scheduled for this period.	View academic history here.	[MBA] Reminder to Check Your Westcliff Email

3. Click on the course code and name for your upcoming course(s).

4. From this screen you will be able to see a summary of all of your course details including your textbook information.

EXAMPLE ONLY

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WESTCLIFF UNIV	/ERSITY			©2009-17		
n Profile	Courses Atte	ndance Hours Account				
BUS 50	BUS 500 Organizational Leadership 183-202-500a					
Summary	Announcement	s Assignments & Tests Results				
Details						
WEEKLY CLAS Day: Wednes Time: 6:00 - 9	WEEKLY CLASS MEETINGS Day: Wednesdays Time: 6:00 - 9:30pm PST					
TEXTBOOK INFORMATION Title: The Leadership Challenge Edition/Year: 5th - 2012 Author(s): Kouzes & Posner Publisher: New York: John Wiley & Sons ISBN: 978-0470651728						
	Course Code	BUS 500	Passing Mark	70.00%		
	Course Name	Organizational Leadership	Location	Irvine Campus		
	Section	183-202-500a	Session	2017-2018 Spring 2018 -Session 3		
	Credits	3.00	Start Date	Jan 8, 2018		
	Hours	135.00	End Date	Mar 4, 2018		